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SMOKING POLICY

Forrest Logistics recognises that passive smoking is hazardous to health and that non-smokers should be protected from the involuntary inhalation of tobacco smoke. Therefore, the objective of this policy is to establish a healthy environment at Forrest Logistics work sites by eliminating the exposure of all employees, contractors and visitors to passive smoking, and to promote environmentally appropriate disposal of cigarette butts.

It is Forrest Logistics' policy that smoking is prohibited during operational hours throughout the Company in:

- **ALL** enclosed areas, comprising:
 - Office areas – including conference, training and interview rooms
 - Stairways
 - Sheds / warehouses
 - Workshops.

- Lunchrooms, kitchens, driver sleeping quarters - including associated amenities (toilets, shower areas)
 - Smoking within these areas is strictly forbidden at all times.

- Company vehicles and trucks
 - No smoking is allowed in company vehicles, trucks and forklifts.

- Customer Sites
 - Employees and sub-contractors working at Forrest Logistics customer sites are required to comply with the customer's smoking policies.

- Fuel Browsers
 - Smoking while refuelling vehicles is strictly forbidden - this also includes refilling forklift gas bottles.

Employees, contractors and visitors shall report breaches of this policy through Forrest Logistics Incident / Hazard reporting system.

FORREST LOGISTICS		
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Authorised by:

Jason Clift – Director	Date

Employee / Contractor Endorsement:

I have read and understood the Forrest Logistics Smoking Policy , and commit to fulfilling all requirements applicable to me as a condition of my employment/contract.	
Employee Name:	
Contractor Company Name:	
Signature:	Date: