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TOP OF TRAILER / TRAY POLICY

Forrest Logistics recognises the company's responsibility to provide a safe working environment for its employees, contractors, customers and other persons affected by our operations.

It is the policy of Forrest Logistics to ensure the use of safe work practices during tasks involving the loading and unloading of goods, consistent with the company's duty of care under work health and safety legislation. To achieve this policy and minimise the risk of persons falling during these tasks, it is Forrest Logistics' policy that any work on the top of trailer / tray is to be avoided **at all times** unless:

1. The site has been assessed as having a full fall prevention¹ or arrest² system in place. Providing such protection is used at all times, and the employee or contractor has received training appropriate to ensure their competency to use the system, work from the top of a trailer / tray may be permitted;
2. All other options / alternatives have been explored to avoid work on top of trailer / tray. After exhausting all options, should the task be considered unavoidable, work may proceed after:
 - a "Take 5" or other challenge-risk assessment has been performed; and
 - a hard hat with chin strap is worn.

Where an employee or contractor is engaged to perform work at a customer's site, all policies of that customer will apply. Where there is a discrepancy between the policy of the customer and Forrest Logistics, the higher-order policy will apply.

This policy applies to all persons employed by Forrest Logistics including contractors and their employees, and visitors. It applies to company operations conducted either on or off-site. The consequences of breaching this policy may include disciplinary action and termination of employment or contract.

¹ "Fall prevention systems" consists of equipment used to keep the user reaching a position where they could fall. Examples include work platforms with guardrails, approved work boxes (man cages) and static lines (work positioning systems)

² "Fall arrest systems" are used to arrest a person in a fall from a working level. The consists of an anchor point, connectors, a body belt or body harness and may include a lanyard, deceleration device, lifeline, or combinations of these.

FORREST LOGISTICS		
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Authorised by:

Jason Clift – Director	Date

Employee / Contractor Endorsement:

I have read and understood the Forrest Logistics Top of Trailer / Tray Policy , and commit to fulfilling all requirements applicable to me as a condition of my employment/contract.	
Employee Name:	
Contractor Company Name:	
Signature:	Date: